



**Professional Watersports Training**  
**Rockley Point**  
Poole Harbour

**Rockley**  
watersports

## 6 week Professional Watersports Course



Dear Potential Candidate,

Rockley Watersports has been teaching watersports since 1976 and has been running Intensive Training Courses since 1995.

Rockley Watersports is probably the most highly regarded sailing centre in Britain. This reputation has been earned over the years by the dedication, hard work and expertise of our members of staff which includes 4 RYA Coach Assessors and 5 Senior Instructors. We have some of the most respected watersports professionals in the UK and our dedication to teaching makes us the UK's number one choice for Instructor Courses

In recent years we have revamped our Professional Training Course to make it as affordable as possible. In order to achieve this we have shortened our course by concentrating on the more important qualifications from a prospective employer's point of view.

Our Dinghy Instructor Package will get you from complete beginner to Dinghy Instructor in just 6 weeks and more importantly a headstart in the life-style you want. As an RYA qualified watersports instructor this is your passport to a world of possibilities.

Based in the one of safest and most beautiful stretches of water in England, Poole Harbour, Rockley Watersports offers an unparalleled centre for the development of some of the most highly regarded instructors in the industry.

If you have any questions or would like to discuss your Watersports career options please do not hesitate to contact the office on 01202 677272 or email [info@rockleywatersports.com](mailto:info@rockleywatersports.com).

### Contents

**Why do a 6 Week Professional Watersports Course**  
**Course Components & Sample Itinerary**  
**Advanced Course Options**  
**Sample Itinerary**  
**Your Time With Us**  
**Kit List**  
**Booking Conditions**  
**Application and Booking Form**

## Why do an Intensive Training Course?

Taking an Intensive Training Course is the first step on the road to becoming a fully qualified watersports instructor. Watersports qualifications open the door on a world of possibilities for employment within an expanding global industry. Whether you are taking a gap year, changing your career or just want to gain more experience in your particular interests, Rockley Watersports gives you the qualifications you need to take the next step.

## Why Rockley Watersports?

### Location, Location, Location

Rockley Point is located in beautiful Poole Harbour, which is actually Europe's largest natural harbour. The centre uses some of the UK's safest and idyllic sailing and powerboating waters. Poole is located on the south coast of England, is served by excellent road and rail links and has an international airport at Bournemouth.

### Reputation

With many companies offering watersports training it is important to know that your qualifications are going to be respected within the world of watersports employment. Rockley Watersports has over 30 years of instructing experience and has gained a highly regarded reputation within the watersports industry for the quality of our courses.

### Flexible Personal Approach

The Intensive Training Courses on offer at Rockley Watersports can be tailor made to suit your individual needs and ambitions. We base our courses on small numbers so that we are able to develop individuals on a personal level. Throughout the course you will be given appraisals by your course coordinator to assess your progress and to talk through any requirements that you may have. It is at this point in which you may choose to do a UK based Advanced Watersports Course combination, for more information on this see the advanced course section.

### Paid Work Experience

On successful completion of any UK based course you will be offered (subject to mutual compatibility) at least 12 weeks paid work experience at one of our centres in either England or France. This period of further training will prove invaluable in consolidating what you have learnt and in your development as a professional watersports instructor.



## Course Components & Sample Itinerary

Our Professional Training Course is aimed at providing the maximum possible time on the water gaining experience in a wide range of conditions and taking part in a number of different related watersports. The courses provide an ideal grounding for a career within the industry working with, and gaining knowledge from, some of the country's most respected coaches as well having a valuable insight into what it takes to manage a successful Commercial Watersports Training Centre.

Course Components	
All RYA Dinghy Sailing Levels	✓
RYA Instructor Pre-Entry Training	✓
RYA Pre-Entry Course	✓
RYA Instructor Course	✓
RYA Powerboat Level 2	✓
RYA Small Craft First Aid	✓
RYA Day Skipper Theory	✓
RYA VHF/GMDSS Radio Operator	✓
Full Board & Accommodation	✓
All Exam Fees	✓
All Relevant Logbooks	✓

Our 6-week module is aimed at obtaining your Dinghy Instructor qualification. The table on the left shows you the qualifications you are expected to achieve during your time with us.

With Rockley Watersports you will note that there are no hidden extras. Once you have joined us there are very few extra costs for your course.



Below is a sample itinerary of your 6 week period with us.

Please note that there may be variations in the itinerary depending on your current level of experience or what qualifications you may already have.

Week No.	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	Welcome Talk	Dinghy Sailing	Dinghy Sailing	Dinghy Sailing	Dinghy Sailing	Dinghy Sailing	Day Off
2	Dinghy Sailing	Dinghy Sailing	Dinghy Sailing	Dinghy Sailing	Dinghy Sailing	VHF	Day Off
3	Powerboat Level 2	Powerboat Level 2	Advanced Sailing	Advanced Sailing	Advanced Sailing	Advanced Sailing	Day Off
4	Day Skipper Theory	Day Skipper Theory	Day Skipper Theory	Day Skipper Theory	Day Skipper Theory	Day Off	Advanced Sailing
5	Pre-Entry Training	Pre-Entry Training	Pre-Entry Training	Pre-Entry Training	Pre-Entry Training	First Aid	Day Off
6	Dinghy Instructor Course	Dinghy Instructor Course	Dinghy Instructor Course	Dinghy Instructor Course	Dinghy Instructor Course		



## Course Components in Detail

### Dinghy Sailing

*(Expected Qualification: RYA Dinghy Instructor)*

This is Rockley Watersports' speciality. You will not find a more experienced Dinghy Sailing Centre in the UK. You will spend your time split between sailing Laser 2000 dinghies, Wayfarers, RS 400s, Ospreys and single handers such as Lasers or Picos. We try to keep the theory and time spent in a classroom to a minimum, after all you have come on a practical course and we aim to get you up to the required sailing standard as quickly as possible. Our range of boats and staff satisfy every standard of sailor from the youngest beginners to Olympic hopefuls. If you are looking for work within the Watersports industry, there are more jobs available for you if you are a Qualified Dinghy Instructor than any other watersports qualification.

### Powerboating

*(Expected Qualification: RYA Powerboat Level 2)*

As well as offering the full range of powerboat courses up to and including Advanced Instructor, we provide equipment and training for groups such as the RNLI Beach Lifeguards, RSPCA, Port Authorities, Colleges and others. Our staff and equipment are second to none. You will achieve a minimum of Powerboat Level 2, which is a pre-requisite for Dinghy Instructor.

### Shorebased Courses

*(Expected Qualification: RYA Day Skipper Theory / RYA VHF / RYA Small Craft First Aid)*

To supplement what you learn on the water our candidates also follow various shorebased courses that will provide you with invaluable background knowledge and increase your ability to deal with incidents that may occur in your teaching career. By doing the Day Skipper Shore Based course it also allows us to spend more time on the water when doing the practical courses.

## Advanced Course Options

For those who already hold instructional awards in any of the disciplines or who advance very quickly in our 6-week courses, there is the possibility of building on the qualifications mentioned. Other awards also available include:

Dinghy Sailing		Powerboating	
RYA Racing Instructor	✓	RYA Safety Boat	✓
RYA Advanced Instructor	✓	RYA Advanced Powerboat	✓
RYA Senior Instructor	✓	RYA Powerboat Instructor	✓
RYA Multihull Endorsement	✓	RYA Advanced Powerboat Instructor	✓

## Your Time With Us

Intensive training courses are just that, with activities packed in throughout your stay with us. We appreciate the need for some time to relax and give your body and mind a chance to unwind and we organise a range of social activities with this in mind.

These are aimed at providing a little light entertainment and range from evenings out on the town to quiz nights, trips bowling, or to the local sports centre for those who haven't tired themselves out enough during the day. For those who prefer an evening in there is Sky TV in the Rockley Social Area along with a video and instructional films.

### Personal Development

Your course co-ordinator will hold weekly individual debriefs, where each student will be kept informed of progress in all aspects of the course. Along with a daily assessment maintained by your instructor for each course component, this constant evaluation ensures that your action plans and development programs are kept up to date and evolve as you gain more knowledge and skills.

### Accommodation

Students stay on site in our newly refurbished accommodation. All rooms have an en-suite bathroom and shower together with constant access to hot and cold drinks. There is also a drying room.

The course fee includes full board whilst at Rockley Point. If you do not require accommodation then please phone the Rockley Watersports office on 01202 677272 for amended prices.

### Pre-Requisites

Whilst you do not need to be an Olympic standard athlete to pursue a career in watersports a certain level of personal fitness and agility will be required. We would recommend that anyone taking part in an intensive training course spend a little time beforehand taking part in light exercise so the leap into constant activity is not too much of a shock to the system. We would also ask that prior to your arrival you read all pre course literature and gain a basic background knowledge of the sports by reading associated publications.

You will also need the following:

- Full Royal Yachting Association Membership – RYA: 0845 345 0400
- RYA Dinghy Level 2 standard

## Kit List

As a professional Watersports instructor you will need to provide some personal equipment. You will use this equipment continuously during your course, work experience and hopefully the rest of your career, so choose well. We have a shop on site that sells the majority of sailing equipment. We are also able to obtain most equipment at a discount so it may be worth waiting until your course starts and discussing your needs with your course co-ordinator.

The following is a guide only:

- Sleeping bag / duvet and sheets
- Pillow and pillowcase
- Trainers (old ones you don't mind getting wet)
- Shoes (sensible!)
- Sun hat / Beanie
- Sunglasses
- Rainproof jacket
- Sweatshirts
- Swimming costume(s)
- T-shirts
- Shorts
- Long trousers
- Wash kit
- 2 Towels

## Specialist Equipment:

- Good quality waterproofs
- Wetsuit – shorty
- Steamer
- Wetsuit boots / shoes
- Sailing gloves
- Sailing knife
- Basic tool kit (eg 'Leatherman' or similar)
- Watch
- Dry Bag
- Whistle

## Booking Terms & Conditions

Please ensure you have read all the terms and conditions before making your booking.

### 1) Your Contract

Please read carefully the Booking Conditions and information contained in our brochure as these form the basis of your contract with Rockley Watersports Ltd and set out the respective rights and obligations of both parties. In the following Booking Conditions 'you' means the Party Leader and 'we' or 'the Company' means Rockley Watersports Ltd.

### 2) To confirm your booking

Once you have booked and paid the deposit, within 3 days we will issue a Confirmation of Booking. A contract will then exist between us.

### 3) Price

Once you have booked, the agreed price of your booking is fully guaranteed by Rockley Watersports Ltd and will not be subjected to any surcharge provided you meet the payment schedule. This does not apply to invoice errors or government action.

### 4) Schedule of payments

We require a deposit per person as stated on the Booking Form plus the relevant insurance premium and the relevant accommodation deposit (if these apply). The Final Balance is due 56 days prior to your departure date (or at the time of booking, whichever is later).

NOTE: the date your Final Balance is due is shown on our Confirmation of Booking, no reminder will be sent. If any payment due is not received in full and on time we reserve the right to treat the booking as cancelled by you.

### 5) Cancellations

You or any member of your party may cancel your booking at any time. Written notification from you (the Party Leader) must be received at our office. To cover our expected losses there is a set scale of charges which applies.

The date of cancellation is the date of the receipt of written advice to the Company's office in Poole.

NOTE: if the reasons for your cancellation are covered under the terms of your insurance policy, you may be able to reclaim these charges i.e. necessary cancellation due to injury or illness etc.

Cancellation charges are payable as follows:

Time before start date	Cancellation Charge
more than 56 days	Deposit only
56 – 29 days	50% of the total booking cost
28 – 22 days	70% of the cost of the booking
21 - 8 days	90% of the cost of the booking
7 days or fewer	100% of the cost of the booking

### 6) Alterations

The Company will, wherever possible, try to arrange any alterations, you may request after the contract is formed. Alteration requests must be made in writing to the Company by the Party Leader. Alterations requested more than 56 days in advance of your departure date, such as change of departure date, accommodation or course, if acceptable, are subject to an administration charge of £10 per person. Major alterations within 56 days of departure date (such as change of departure date) will be treated as a cancellation and re-booking.

Any new persons added to the booking will be treated, for the purposes of these terms and conditions, as if they had been named on the booking form when originally signed. Any persons removed from the booking form will be treated as cancellations and Section 5 above applies.

3 day courses may be extended to 5 days subject to availability for a supplement of £100.

### 7) Company alterations

The arrangements detailed in this booking and in

our brochure are given in good faith at the time of printing, but we reserve the right to provide comparable alternative arrangements if operational or other considerations so dictate.

No employee or representative of this Company has the authority to verbally vary these terms and conditions or the information within our brochure, other Company literature or to enter into verbal agreements with clients of the Company. No variation in these conditions or otherwise in the terms upon which a booking is made and no promise to refund money paid to the Company shall be valid unless in writing and signed by a Director of the Company.

If we make a major change to your booking, we will inform you as soon as reasonably possible. You will have the choice of either accepting the change of arrangements or cancelling your booking and receiving a full refund of all monies paid. (For trips abroad only and limited to where payments are NOT received by the due dates, the price of your holiday may be subject to surcharge as a result of currency fluctuations. In the event of a surcharge being necessary we will undertake to bear the first 10% of the increase. We reserve the right to impose surcharges due to government action.)

### 8) Force majeure

The Company reserves the right to cancel/curtail your holiday due to circumstances amounting to Force Majeure - these include, but are not limited to, war, riots, government action, terrorism, fire, weather conditions, strike action and all similar events outside the Company's control which prevent or effect the Company's contractual obligation. Where such circumstances occur the Company will not be liable to pay you refunds or compensation.

### 9) Restrictions

Rockley Watersports Ltd and its staff are responsible for the safe conduct of your holiday and may vary the itinerary to that end. They alone shall decide whether or not the watersports activities are available or conditions are safe to use a particular craft. It is not permitted for any Rockley Watersports craft to do night sailing or partake in any third party race without the prior written approval of the Company. All waterbased activities are offered subject to availability. The Company cannot be held responsible for loss of use of watersports equipment due to adverse weather conditions.

### 10) Company liability

The Company accepts responsibility should any of the services which we are contractually obliged to provide prove deficient or not of reasonable standard. This includes responsibility for the acts or omissions of any of our employees, subcontractors and suppliers. Save that as detailed below, no liability is accepted for death, injury or illness.

The Company does not accept liability or responsibility for personal injury to, or the death of any participant howsoever caused unless by the proven negligence of the Company, employees, suppliers or subcontractors. In addition, the Company is NOT liable for death, injury or illness caused by an activity outside of the Company's activities.

The Company cannot accept liability for causes of dissatisfaction which are not notified to us, in writing, within 28 days of completion of the holiday.

### 11) Person authorised to make the booking

The Party Leader is responsible for seeing that all members of their party are physically fit to take part in the course or watersports activities and can swim 50 metres in light clothing. All adults accompanying a party agree to be responsible for the good behaviour of children in their party and will adequately supervise their own party. Where damage is caused to the Company's equipment e.g. boats, accommodation, etc as a result of wilful damage by a party member under the influence of drink or drugs, or as a result of a party member not obeying the Company staff's instructions, then the person will be responsible for the full amount of the repair or replacement.

The Party Leader is responsible for providing (on the Booking Form) the Company with any known potential medical conditions that may affect the personal safety of any party members and for notifying, in writing, the Company of any special needs of any party members

### 12) Termination of booking

We reserve the right in our absolute discretion to terminate without further notice the booking arrangements of any client who refuses to comply with the instructions or orders of the Company staff or other responsible person whose behaviour in their opinion is likely to cause distress, damage, danger or annoyance to other clients, staff, any third party or to property. Upon such termination our responsibility for your booking ceases and we shall not be liable for any extra costs incurred by you.

### 13) Complaints

Our aim is to give you an enjoyable and trouble-free holiday. If you do have a problem or complaint it is important and in your own interest to tell a relevant member of the Rockley Watersports staff immediately so that steps can be taken to resolve the matter on the spot. If your complaint cannot be resolved there and then, please complete one of our Client Liaison forms at the centre and notify us, in writing, immediately upon your return. We strongly recommend that you communicate any problem to our centre staff without delay and complete a report whilst at our centre, if you do not, we will have been deprived of the opportunity to investigate and rectify your complaint whilst you were on holiday and this may affect your rights under this contract.

Disputes arising out of, or in connection with this contract which cannot be amicably settled may be referred to arbitration, if you so wish, under a special scheme which is administered quite independently by the Chartered Institute of Arbitrators.

### 14) Insurance

We strongly recommend that you are insured for your holiday. In order to obtain full cover you must include the insurance premium when you return your completed Booking form and Deposit payment.

For clients taking their own insurance cover, it is your responsibility to ensure that your policy includes cover for cancellation, emergencies and the watersports activities in which you will be participating.

### 15) Brochures

The brochure is prepared some months in advance. Every effort is made to ensure the accuracy of the facts contained in the brochures. Circumstances may arise however where certain particulars have to be modified. In these circumstances the Company will make every effort to provide suitable alternatives but will not be held liable for changes made by outside influences.

Our staff are often asked for information not contained in the brochure. Whilst every effort is made to ensure that all information given is correct, the Company cannot be held responsible if this should prove inaccurate.

### Images

From time to time authorised parties may carry out photography and/or video recording. You agree that we may use such images in promotional, advertising or publicity material in any format whatsoever. You further agree that copyright rests with such authorised parties.

### 16) Equipment

All the dinghies, windsurfers and powerboats used by our centres are approved by the Royal Yachting Association as suitable for teaching. All buoyancy aids are of an approved design.

### 17) Travel tickets

All travel tickets or other vouchers provided before the trip are valid for that particular trip and no refunds can be made if lost, mislaid or unused.

### 18) Restaurants & local facilities

In early and late season some restaurants and local facilities may be closed and although mentioned in the brochure, cannot be guaranteed.

### Insurance

We do not offer insurance which will cover you for the duration of your course however we strongly recommend that you take out sufficient cover which should include cancellation, a 24 hour emergency service and does not exclude watersports activities.



## Application & Booking Form

### Office Use Only

Party Name : ..... Booking Ref No: R8.....  
 Total : £ ..... Accommodation :  
 Deposit Paid : £ ..... None  Residential   
 CHQ  CC  CSH  Date : ..... Accommodation Organised  
 Bal Paid : £ ..... Brd  Comp  T-Card   
 CHQ  CC  CSH  Date : ..... Final Join Inst : .....

Course Code:	IDC	Course Start Date	
--------------	-----	-------------------	--

Name: Miss/Mrs/Mr.....

Address:.....

.....

Post Code:..... Age:..... DOB:.....

Tel Number:..... Mobile Number:.....

Email:.....

### Employment History:

Please start with present employment. Include any holiday work or voluntary and Continue on a separate sheet of paper if necessary

Company Name	Dates	Job Description	Reason for Leaving



## Qualifications & Relevant Experience:

Please state what level of experience or qualifications (if any) you have in the following disciplines:

Activity	Experience/Qualification
Dinghy Sailing	
Powerboating	
First Aid	
Other	

## Medical:

It is your responsibility to make known any potential medical conditions that may effect your own personal safety during the activities associated with the course booked.

Emergency Contact Name:.....Relation:.....  
 Telephone Number:.....  
 Medical conditions/allergies/disabilities.....  
 Medication taken:.....  
 Dietary Requirements.....

## Referees:

Please give the details of two referees who may be approached:

Miss/Mrs/Mr.....	Miss/Mrs/Mr.....
Address:.....	Address:.....
.....	.....
Post Code:.....	Post Code:.....
Tel Number:.....	Tel Number:.....
Email:.....	Email:.....
Occupation.....	Occupation.....

## Declaration

- [I understand that]
- The deposit is **NOT** refundable once a holiday/course has been confirmed unless the course is cancelled by Rockley Watersports.
  - Refunds due to cancellations are in accordance with our booking conditions and/or the insurance policy.
  - I certify that on behalf of the person(s) included on this form by whom I warrant I am able to make this booking that I have read and agree to the booking conditions sent with this form.

Signature : .....

Date : .....

## Payment Methods

**Cheque Details** [Please make cheques payable to **Rockley Watersports Ltd**]  
 I enclose a cheque for : £..... being the **Deposit**  / **Full Payment**   
 [Please tick relevant box]

### Credit Card Authorisation

**Name & address of Cardholder :** .....

Switch Issue No : ..... Expiry Date : ..... 3-digit security code.....

**Please charge my card with the following amount** £ .....

Mastercard / Visa / Switch Number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------

Please debit full balance from my card 56 days before departure date :  
 YES  NO  Signature : .....