



Corporate & Hospitality Booking Form

Please give the name and details of the person to whom ALL correspondence and invoices should be sent. This person should also sign the declaration below. Please complete in block capitals.

Company Name :

Party Leader : [Mr/Mrs/Ms/Miss].....

Address :

.....Email.....

Postcode : Tel No. [day] : Mobile No :

How did you (your organisation) hear about us?.....

Event Details and Options

Activity Date: No. of people in party:

Activity Options:

Full day sailing and powerboat rides

Half day team building & afternoon sailing

Full day sailing

Accommodation Required: Yes, for people None required

Additional Information

.....
.....
.....

Payment Details

I enclose either :

Full Payment.....£.....

[courses booked less than 6 weeks in advance]

or :

Deposits : @ £50 per person

Insurance Premiums*

No. of people.....@ £12 per person

*Please Note:
Premiums must be paid at time of booking for cancellation cover to be effective

Declaration

[I understand that]

- The deposit is not refundable once an activity has been confirmed unless the activity is cancelled by Rockley Watersports.

- Refunds due to cancellations are in accordance with our booking conditions and/or the insurance policy

- I certify that on behalf of the person(s) included on this form by whom I warrant I am able to make this booking that I have read and agree to the booking conditions sent with this form.

Signature :

Date :

Payment Methods

Cheque Details

I enclose a cheques payable to Rockley Watersports Ltd

for : £.....being the Deposit /Full Payment

Credit Card Authorisation

Name & address of Cardholder :

.....

.....

Issue No/Start Date : Expiry Date :

Please charge my card with the following amount

£.....

Mastercard/Visa/Maestro Number

Please debit full balance from my card 6 weeks before activity date YES NO

Signature of Cardholder :

Office Use Only

Party Name : Ins rqd Issue Date :

Booking Ref No : R7 Accommodation :

Total : £ None Residential

Deposit Paid : £ Accommodation Organised

CHQ CC CSH Date : Brd Comp T-Card

Bal Paid : £ Final Join Inst :

CHQ CC CSH Date :